

3 Amigos Catering Order Form

Name _____

Date _____

Phone _____

Time _____

Pick-up Delivery

PPL _____

Del Address _____

Email _____

Choose Package (required)

Taco Bar \$11.90/ per person
ppl _____

Fajita Bar \$15.50/ per person
ppl _____

Burrito Bar \$12.50/ per person
ppl _____

Brunch Bar \$10.50/ per person
ppl _____

Protein Choice (required)

Ground Beef # _____
 Shredded Chicken # _____
 Carnitas # _____
 Grilled Veggies # _____
 Lengua (+\$3.75) # _____
 Shrimp (+\$3.75) # _____

Steak (+\$3.75) # _____
 Grilled Chicken (+\$3.75) # _____
 Veggie Chicken (+\$3.75) # _____
 Veggie Beef (+\$3.75) # _____
 Al Pastor (+\$3.75) # _____

Sides- Pick 2

Rice _____ Refried Beans _____ Cilantro Rice _____ Black Beans _____

Toppings

Lettuce Sour Cream
 Tomato Cilantro
 Cheese
 Onion

Tortillas

Hard Corn # _____
 Soft Corn # _____
 Soft Flour # _____

Additional Items

Cheese Dip

16oz \$14.00 # _____ 32oz \$27.00 # _____

Guacamole

16oz \$14.00 # _____ 32oz \$27.00 # _____

Pico de Gallo

16oz \$13.00 # _____ 32oz \$25.00 # _____

Salsa

Gallon \$80.00 # _____

Avocado Salsa Verde

16oz \$10.00 # _____ 32oz \$20.00 # _____
 Gallon \$80 # _____

Salsa Picoso

6oz \$5.00 # _____ 16oz \$10.00 # _____

Page 1 Subtotal _____

3 Amigos Catering Order Form- pg 2

Name _____

Date _____

Beverages

- | | |
|--|---|
| <input type="checkbox"/> Coke 32oz \$4.00 # _____ | <input type="checkbox"/> Horchata- Gallon \$20.00 # _____ |
| <input type="checkbox"/> Diet Coke 32oz \$4.00 # _____ | <input type="checkbox"/> Maracuyá- Gallon \$20.00 # _____ |
| <input type="checkbox"/> Sprite 32oz \$4.00 # _____ | Iced Tea- Gallon \$20.00 # _____ |
| Jarritos \$3.00 | <input type="checkbox"/> Sweetened # _____ |
| <input type="checkbox"/> Mandarin # _____ | <input type="checkbox"/> Unsweetened # _____ |
| <input type="checkbox"/> Piña # _____ | |

Desserts

- | | |
|---|--|
| <input type="checkbox"/> Churros (2 pcs) \$5.00 # _____ | <input type="checkbox"/> Flan \$5.00 # _____ |
|---|--|

Serving Items

- | | |
|---|---|
| <input type="checkbox"/> Serving Spoons \$0.35/ ea # _____ | <input type="checkbox"/> Chafing Dish Rack \$7.00 # _____ |
| <input type="checkbox"/> Serving Tongs \$0.35/ ea # _____ | <input type="checkbox"/> Sternos \$2.00/ ea # _____ |
| <input type="checkbox"/> Plastic Dinner Plate \$0.50/ ea # _____ | <input type="checkbox"/> 16oz Plastic Cups \$0.25/ ea # _____ |
| <input type="checkbox"/> Plastic Silverware Packet \$0.25/ ea # _____ | |

Page 2 Subtotal _____

Subtotal (Pg1 + Pg 2) _____
7% IN State Sales Tax _____
1% Monroe Co. Food & Bev Tax _____
4% Processing Fee _____
Delivery Fee _____
Set- Up Fee _____
Final Total _____

CC# _____ EXP ____/____ CVV _____ Billing ZIP _____

The 3 Amigos Mexican Restaurant Catering Order Policies

Orders

- All orders forms must be submitted no less than seven (7) days prior to event. Orders placed less than 7 days prior to event, must be approved by 3 Amigos to ensure item availability.
- All orders must be submitted using the 3 Amigos Catering Order Form. Please ensure the top portion is filled out completely.

Payments

- We will contact you upon receipt of your order to discuss any & all details to ensure order accuracy and provide you with the total amount due.
- At this time, a credit card is required to hold the order on pre- authorization approval.
- Payment will be processed the day of the scheduled event.
- We accept all major credit cards and cash as forms of payment. A 4% processing fee will be added to all credit/ debit card payments. Credit/ debit card payments will require a signature upon pick- up or delivery of order and a receipt will be issued for your own records.

Cancellation Fees

- Orders cancelled seven (7) days or more prior to event: No Fee
- Orders cancelled three (3) to six (6) days prior to event: 50% of pre-taxed total will be owed
- Orders cancelled two (2) days or less prior to event: 75% of pre- taxed total will be owed

Price Changes

- Menu prices are subject to change within five (5) days of the event, due to the fluctuating cost of food items.
- In the event of a price change the Client has two (2) options: (1). The client will pay the additional cost based on the current adjusted price, or (2). The client can substitute other menu item(s), subject to availability, to maintain agreed upon per person price.

Order Changes

- Any changes to the order seven (7) days or less prior to event must be approved by 3 Amigos.
- Approval of order changes are item availability dependent and not guaranteed.
- Order changes may result in additional charges.
- Client is responsible for any additional charges due to order change requests.

Portions per Person

- Food portions per person are based as follows:
 - Taco Bar: three (3) tacos per person
 - Burrito Bar: two (2) burritos per person
 - Fajita Bar: three (3) tortillas per person
 - Brunch Bar: three (3) tortillas per person

Allergens

- We strive to be as allergen friendly as possible to ensure the safety of our clients.
- Any allergen concerns **MUST** be reported no less than five (5) days prior to event, regardless of the reaction or severity of any/ all allergens.

Set-up

- Set-up includes placement of food/ tableware items per Client request.
- Set-up fee is based on order size.

Delivery & Fees

- Deliveries will be made no less than 30 minutes prior to the event.
 - Delivery fees are based on distance from restaurant and current gas prices.

Gratuity

- Gratuity is NOT added to the final total but is greatly appreciated. 100% of any gratuity authorized by the customer is divided among those employees directly involved in the preparation of your order.

I, _____, agree to all statements listed above and payment of any/ all charges accrued.

(Signature)

(Date)

Please email order form and signed policy agreement to:

the3amigoscateringorders@gmail.com

If you have any questions or concerns, please contact Brooke at:

the3amigoscateringorders@gmail.com or

954-805-4841 (call or text)

The 3 Amigos Mexican Grill
601 N. College Ave
Ste 2
Bloomington, IN 47404
812-822-1754

3 Amigos Taquería
340 S. Patterson Dr
Ste 2101
Bloomington, IN 47404
812-369-4192